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**Congress of the United States**  
**House of Representatives**  
**Washington, DC 20515-0530**

HENRY A. WAXMAN  
30TH DISTRICT, CALIFORNIA

September 14, 2012

The Honorable Eric Shinseki  
Secretary of Veterans Affairs  
Department of Veterans Affairs  
810 Vermont Avenue, NW  
Washington, D.C. 20420-0002

Dear Secretary Shinseki:

In 2007, I obtained from the Department of Veterans Affairs information about land use agreements on the property of the West Los Angeles Veterans Administration Medical Center (West LA VA). I am writing to update my request to obtain copies of the current agreements and leases and information about the process the VA uses to make land use decisions and how the revenues the agreements generate are dedicated. Specifically, I request the following information:

1. The Appendix of the attached June 2011 Master Plan for the West LA VA identifies twenty-one "Current Land Use Agreements." For each of the twenty-one agreements listed in the Appendix, and any agreements executed subsequent to the issuance of the 2011 Master Plan, please provide:
  - a. The names of the entities these agreements are with;
  - b. The length of time each agreement has been in place, including the dates of expiration, renewal, and extension options;
  - c. The gross and net income the VA has earned from each agreement on an annual basis, the terms and frequency of payment, and whether the payment has increased over time;
  - d. A detailed description of how the revenues from each agreement have been allocated (eg. administrative costs, programmatic costs, maintenance expenses, etc.).
2. Please provide the percentage of revenues from the land use agreements identified above allocated to the West LA VA, the Greater Los Angeles Healthcare System (GLAHS), the regional Veterans Integrated Service Network (VISN), and VA Headquarters. To the extent possible, please provide specific programs or costs revenues have been credited to.

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3. Section 6 of the 2011 Master Plan (“Priorities/Guiding Principles”) lists ten guiding principles to advance critical priorities and manage future development of the West LA VA. Please provide:
  - a. A copy of any written guidance for the implementation of the priorities and guiding principles identified in the Master Plan;
  - b. A description of the review process for land use planning decisions at the West LA VA and the role of local and headquarter staff, veterans, and community members as part of this review process;
  - c. A description of the decision-making process on the approval, termination, expiration, and extension of land use agreements at the West LA VA;
  - d. The types of agreements and leases the West LA VA is authorized to use and an explanation of the VA’s process in determining which is the most appropriate to use. It would be helpful to have concrete examples that compare different types of leases and agreements.
  
4. Please provide a list of all one day and non-recurring agreements from 2000 to the present.

Thank you for your assistance in this matter. I would appreciate receiving a response by September 30, 2012. If you have any questions about the information being requested, or if you have any concerns about your ability to meet the September 30 deadline, please contact Patricia Delgado of my staff at 202-225-3976.

Sincerely,

  
HENRY A. WAXMAN  
Member of Congress

HAW:pd  
Attachment